

## Implementing Oracle HRMS (Release 12.1)

Two-day Intensive Course £715 +vat.

### Course Overview

This training course is aimed at anyone, functional and technical alike, who requires to understand the basic principles of implementing Oracle HRMS. The course is aimed at implementation consultants, who already are not familiar with Oracle Applications, and wish to extend their knowledge into the functionality that Oracle HRMS can provide.

This course will deliver an understanding of the core functionality of Oracle HRMS as well as explaining the modules that comprise Oracle HRMS and how they connect together.

This course will not just provide you with an understanding of the core functionality, but will also explain and illustrate the underlying database and structures. This technical understanding is unique and provides the learner with a much more well rounded understanding of the application functionality.

### Course Modules.

This course is comprised of the following modules:

- Introduction to Oracle HRMS
  - Understand the terminology of Oracle HRMS and the underlying functionality of the module.
  - How DateTrack works
  - The core HRMS modules
  - Configuring FlexFields
- Enterprise Modelling
  - The HRMS components and terminology
  - What are Business Groups and Organisations?
  - Understanding Jobs, Positions and Grades
  - Other model components
- Employee Information
  - Understanding Assignments and their importance
  - Standard information available within Oracle HRMS
  - Employee budget control
- Managing Absence.
  - How to model absence types
  - Absence accrual plans
  - Recording employee absences
  - Absence reporting
- Salary Administration
- Employee Compensation and Benefits.
  - Overview of payroll element types
  - Awarding element entries to employees
  - Batch Element Entry
  - Reporting on element entries
- Overview of Career Management
- Extending Oracle HRMS
- Reporting in Oracle HRMS
- Basic system administration for HRMS

## Course Details

- **Intensive training over a two-day weekend.** Learn core skills in Oracle Applications Implementation Release 12 at convenient locations throughout the UK. All locations have consistent, quality facilities, including high-specification laptops and presentation equipment. Class sizes are kept small, to encourage better learning and interaction.
- **Our trainers are experienced consultants.** Reap the benefits of the knowledge and specialist expertise of the trainers, gained after many large scale real-life implementations.
- **No filler subjects.** The expert design of each training course is such that it concentrates on the core skills needed to perform a normal implementation, and doesn't include subjects that you will never use.
- **You can bring your own equipment.** Delegates are welcome to use their own laptop to access the training environments during the course. Your laptop can be set up to provide you with your own personal training environment. Please contact us to discuss this further and to allow time for setup.
- **Work with a unique training environment.** These are provided by AppsDBA.co.uk and are fully working Release 12 environments, one to each workstation with two delegates. There is an option to take away your own Oracle Applications Release 12 environment to continue to learn in your own time, subject to specifications and at separate cost.
- **All printed course materials to take away.** Extensive notes prepared by each trainer.
- **Refreshments throughout each day.** Please inform us of any special dietary requirements at time of booking.
- **Post course support.** Each delegate will have access to a forum based post-course helpline offering guidance and interpretation of the new skills.

## Contact details

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